

Confidential

You MUST answer all questions

Surname:	Given names:
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Address	
Date of Birth	
Contact Telephone Numbers	Day: A/Hours:

Application Declaration

- a) I understand that if I give a false or misleading answer to any questions in regard to my employment application, I will, if accepted for employment, be liable for immediate dismissal without notice.
- b) I understand that strict conformity with the safety requirements and procedures in the Transitplus Drivers Manual is required.
- c) I am prepared to undertake any medical examination by a Doctor nominated by Transitplus and allow Transitplus to conduct any criminal record search.
- d) I authorise for Transitplus or their authorised person to contact my referees.
- e) I understand that my employment is subject to a 3 month probation period from the date of commencement.

Signature of Applicant: Date:

Employment History – (most recent employer first)

Employer	From	To
Location	Telephone	
Position & Responsibilities		
Referees Name		
Referees Position	Ph No	
Reason for leaving		

Employer	From	To
Location	Telephone	
Position & Responsibilities		
Referees Name		
Referees Position	Ph No	
Reason for leaving		

Driver Licence Details – (provide a photocopy of all licences)

Licence Number	Expiry Date
Classes Held	
Accreditation Details (SA only)	
Details of vehicle accidents in the last 5 years	
Have you ever had your drivers licence suspended? <i>(if yes provide details)</i>	
Have you ever had a driving conviction involving alcohol? <i>(if yes provide details)</i>	
What traffic convictions have you been charged with over the last 10 years <i>(excluding parking tickets)</i>	
Have you had any criminal convictions? <i>(if yes provide details)</i>	

Medical

Have you ever made a Workers Compensation claim or received a lump sum settlement? - <i>(if yes provide details)</i>
Have you any medical condition which could impact on your duties in this position? <i>(e.g. previous back injury, heart condition, neck strains, or absence of duty due to stress)</i> <i>(if yes provide details)</i>
Due to equipment restrictions in the vehicles it is necessary to only employ people who are under 120 KG
Is your current weight below 120KG Yes/No

Experience & Skills

What experience and skills do you have in dealing with customers/public
What experience and skills do you have in driving buses or heavy vehicles
What experience and skills do you have in handling cash or ticketing?
What other experience and skills do you have relevant to this position

General information

Major Interests: I.E. <i>Hobbies, sports, community activities, positions held</i>
Is there any current employee of Transitplus who is known by you? (if yes provide details)
Education & Training
Last education institution attended:
Date left:
Provide Details of any relevant courses/certificates:

Reference Checks

Recommendations

Driver Assessment:	Attach report
Medical Results	: Suitable / Unsuitable

Employment Approved by:		
Interviewers: (print name)	signature:	date:
Interviewers: (print name)	signature:	date:

To be completed if applicant is successful:

Employee start date:
Letter of appointment sent: Y/N
Human resource details setup: Y/N
Induction: Y/N